



Frettenham Primary School

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Part of the Nebula Partnership

17 January 2020

Dear Parent/ Carers

The start of the day from Monday 20th January

Now we are well into the year, we would like to 'tidy' up the start of the day and enable each class to begin their day as calmly and organised as possible.

Class 1: Now all the children know the morning routine really well and are able to hang their bags and coat up independently, please could all class 1 children be allowed to enter school on their own, through the usual door near the office. Stacey will ensure the children are able to choose dinners correctly. If for any reason you need to speak to a member of class 1 staff, then you are welcome to see if they are available, however after 8:45am parents should not be in the classroom. There may be a few children who still need to be supported with their morning routine, but either myself or Stacey can discuss this on an individual basis.

Class 2 and 3

Continue the same procedure of children going into class from 8:30am. However children are expected to be in class at 8:45am. Children arriving after this time will need to be buzzed in through the gate and will be collected by a member of staff. Parents will not be allowed on-site due to maintaining our safeguarding procedures, unless they have an appointment to see a member of staff.

Office

As much as possible can all dealings with the office be conducted before school starts at 8:45am.

Yours truly

Gyles Longhurst



The Nebula Partnership